

Cabinet

Monday 19 June 2017 at 6.00 pm
Board Rooms 3, 4 & 5 - Brent Civic Centre

Membership:

Lead Member Councillors:

Portfolio

| | |
|-----------------------|---|
| Butt (Chair) | Leader of the Council |
| McLennan (Vice-Chair) | Deputy Leader |
| Farah | Lead Member for Housing and Welfare Reform |
| Hirani | Lead Member for Community Wellbeing |
| Miller | Lead Member for Stronger Communities |
| M Patel | Lead Member for Children and Young People |
| Southwood | Lead Member for Environment |
| Tatler | Lead Member for Regeneration, Growth, Employment and Skills |

For further information contact: Thomas Cattermole, Head of Executive and Member Services: 020 8937 5446 thomas.cattermole@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **democracy.brent.gov.uk**

The press and public are welcome to attend this meeting

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

- (b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above.

Agenda

Introductions, if appropriate.

| Item | Page |
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|----------|------------------------------|--|
| 1 | Apologies for Absence | |
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For Members to note any apologies for absence.

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| 2 | Declarations of Interests | |
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Members are invited to declare at this stage of the meeting, any relevant personal, prejudicial interests or discloseable pecuniary interests in any matter to be considered at this meeting.

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| 3 | Minutes of the Previous Meeting | 1 - 8 |
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To confirm as a correct record, the attached set of minutes from the meeting of the Cabinet on 22 May 2017.

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| 4 | Matters Arising | |
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| 5 | Petitions (If Any) | |
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Regeneration and Environment reports

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| 6 | South Kilburn Supplementary Planning Document | 9 - 18 |
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Cabinet approved draft South Kilburn Supplementary Planning Document for consultation on 19 February 2017. This report sets out the results of the consultation feedback, officer responses and where necessary recommended changes to the document. It seeks approval by Cabinet of the adoption of the amended South Kilburn Supplementary Planning Document and the revocation of the existing 2005 South Kilburn Supplementary Planning Document.

[Note: the appendices to this report will be published as a separate pack to supplement the main agenda]

Ward Affected:
Kilburn; Queens
Park

Lead Member: Lead Member for Regeneration,
Growth, Employment and Skills (Councillor
Shama Tatler)

Contact Officer: Paul Lewin, Planning, Policy
and Projects

Tel: 020 8937 6710 paul.lewin@brent.gov.uk

Brent Council currently commission a London charity, Hestia, to deliver Independent Domestic Violence Advocacy (IDVA), Family Support and Multi Agency Risk Assessment Conference (MARAC) coordination services. Hestia are in their final year of service delivery which commenced 03 Dec 2014, ending 02 Dec 2017. The contract is due to be reviewed and upon agreement will need to be re-tendered in June 2017 to ensure deadlines are met for a smooth service transition.

Ward Affected:
All Wards

Lead Member: Lead Member for Stronger Communities (Councillor Tom Miller)
Contact Officer: Karina Wane, Head of Community Protection
Karina.Wane@brent.gov.uk

8 Chippenham Gardens (Land North) South Kilburn

31 - 46

This report relates to Chippenham Gardens, which is a fundamental part of the South Kilburn Regeneration Programme. The report provides Cabinet with an update on the Chippenham Gardens project and seeks approval for the procurement of a delivery partner and to set rent levels at Homes and Communities Agency Target Rent. It also notes the eventual intent to buy out the land owner of 5-9 Chippenham Gardens, Kilburn Park Post Office (see appendix 2). This report also updates Cabinet on the current position of the negotiations with the remaining leaseholders and the possible need to rely on the exercise of Compulsory Purchase Order (CPO) powers in order to obtain vacant possession.

Ward Affected:
Kilburn

Lead Member: Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)
Contact Officer: Marie Frederick, Senior Project Manager, Estate Regeneration
Marie.Frederick@brent.gov.uk

9 Gloucester House and Durham Court – South Kilburn - Appropriation of Housing and Non Housing Land and Open Space

47 - 54

This report seeks Cabinet approval to advertise the Council's intention to appropriate and thereafter dispose of open space (the open space shown coloured green on the attached plan – appendix 1) at Gloucester House and Durham Court site, and to appropriate the whole site (the Site) including open space for planning purposes (the Site shown edged red on the attached plan – appendix 1). This is to allow for the redevelopment of the Gloucester House and Durham Court site.

Ward Affected:
Kilburn

Lead Member: Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)

10 Brent Housing Zones – Programme Funding and Wembley Partnership Structure 55 - 94

This report provides a further update on the Wembley Housing Zone and seeks endorsement to the ongoing negotiations with developer HUB to agree the Wembley partnership structure (a Joint Venture between the council and developer HUB or vehicle managed by HUB, such as Chesterfield House Partners LLP) and the preferred development option and funding structure. To deliver the vision and objectives for the eastern 'fringe' of Wembley Town centre. The report also considers the financial implications of the proposals and seeks commitment to continued funding of the Housing Zones programme by the council in Wembley and Alperton.

Ward Affected:
Wembley Central,
Alperton

Lead Member: Lead Member for
Regeneration, Growth, Employment and
Skills (Councillor Shama Tatler)
Contact Officer: Maire Grogan, Regeneration
Officer, Maire.Grogan@brent.gov.uk

11 Basements Supplementary Planning Document 95 - 144

Cabinet approved the draft Brent Basement Supplementary Planning Document (SPD) for consultation on 19 February 2017. This report sets out the results of the consultation feedback, officer responses and where necessary recommended changes to the document. It seeks the agreement of Cabinet to adopt the amended Basement Supplementary Planning Document.

Ward Affected:
All Wards

Lead Member: Lead Member for Regeneration,
Growth, Employment and Skills (Councillor
Shama Tatler)
Contact Officer: Claire Jones, Principal Planner
in Policy and Projects
Tel: 020 8937 5301 claire.jones@brent.gov.uk

12 S106 Project Spend 17-18 145 - 172

The purpose of this report is to set out the proposed allocation of Section 106 (S106) funds for expenditure in 2017-18 and, where known, details of specific projects.

Ward Affected:
All Wards

Lead Member: Lead Member for Regeneration,
Growth, Employment and Skills (Councillor
Shama Tatler)
Contact Officer: Paul Lewin, Planning, Policy
and Projects

Community Well-Being reports

13 Extending Selective Licensing in the Private Rented Sector 173 - 212

In April 2014 the Executive approved the introduction of an Additional Licensing scheme, covering all Houses in Multiple Occupation (HMOs) in the borough and in August 2014 approved the introduction of a Selective Licensing scheme, covering all private rented housing in the wards of Harlesden, Wembley Central and Willesden Green. Both schemes came into effect in January 2015 and run to 31st December 2019. This report proposes a further extension of Selective Licensing, setting out the rationale for the scheme taking account of progress since 2015 and changes to the regulations covering Selective Licensing.

[Note: the appendices to this report will be published as a separate pack to the main agenda]

Ward Affected:
All Wards

Lead Member: Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)
Contact Officer: Tony Hirsch, Strategy & Policy Manager
Tel: 020 8937 2336 tony.hirsch@brent.gov.uk

14 Brent Housing Partnership (BHP) Transition Update 213 - 226

On 24 April 2017, Cabinet took a decision to end the management agreement with Brent Housing Partnership (BHP), and bring housing management services back under direct control of the Council. This paper aims to give an update on progress with the transition of staff and services from BHP to the Council, and to make a recommendation regarding the future of BHP Ltd and the properties in its ownership.

Ward Affected:
All Wards

Lead Member: Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)
Contact Officer: Joanna Walton, Head of Chief Executive's Office
joanna.walton@brent.gov.uk

15 Dynamic Purchasing System (DPS) Cabinet Approval to Award Report 227 - 260

In accordance with Contract Standing Order 88, this report seeks Cabinet authority to award 6 Housing Related Support (HRS) service contracts to support vulnerable adults with support needs. The services will provide housing related support services to Brent residents including to Older People (55+), those identified as having Mental ill Health, Learning Disabilities, Physical Disabilities and/or Sensory Impairments, Single Homeless, Ex-offenders, Substance Misuse and Women, Families and

Young People.

Ward Affected:
All Wards

Lead Member: Lead Member for Community Wellbeing (Councillor Krupesh Hirani)
Contact Officer: Helen Woodland, Operational Director, Adult Social Care
Tel: 020 8937 6168
helen.woodland@brent.gov.uk

Resources reports

16 Applications Support with Lewisham Council 261 - 264

This report sets out proposals for joining the Applications Support teams across Brent and Lewisham. This will be an expansion to the shared ICT service established between Brent and the London Borough of Lewisham in April 2016.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Prod Sarigianis, Joint Head of Digital Services
Tel: 020 8937 6080
prod.sarigianis@brent.gov.uk

17 Joint ICT Work with London Borough of Southwark 265 - 298

This report sets out proposals for extending the ICT Shared Service for the London Boroughs of Brent and Lewisham to the London Borough of Southwark by 1st November 2017.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Prod Sarigianis, Joint Head of Digital Services
Tel: 020 8937 6080
prod.sarigianis@brent.gov.uk

18 Upgrade of ICT Network Infrastructure 299 - 310

This report requests authority to award 4 contracts for ICT Network Infrastructure as required by Contract Standing Order No 88. This report summarises the process undertaken in procuring the contracts and recommends to whom the contracts should be awarded.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Prod Sarigianis, Joint Head of Digital Services

19 Knowles House

311 - 336

In April 2016, Cabinet approved £24m capital investment on a notional scheme of 125 units for this site. The project team has developed the proposals and will soon be in a position to submit a full planning application. Subject to planning, the scheme is due to deliver 149 units, an increase of 24 homes. Total Scheme costs are £31.5m. An additional capital investment of £7.5m is required to deliver the enlarged scheme.

Ward Affected:
Kensal Green

Lead Member: Leader (Councillor Muhammed Butt)
Contact Officer: Sarah Chaudhry, Head of Strategic Property
Tel: 020 8937 1705
sarah.chaudhry@brent.gov.uk

Chief Executive's Reports

20 Q4 Integrated Finance and Performance Report

337 - 376

This integrated Finance and Performance Report brings together both financial and performance information to provide an overview of Council performance in Quarter 4 2016/17 (Q4).

Ward Affected:
All Wards

Lead Member: Leader (Councillor Muhammed Butt)
Contact Officer: Chatan Popat, Senior Performance Officer
Chatan.popat@brent.gov.uk; 020 8937 5068

21 Brent Advice Partnership Update

377 - 384

A recommendation from Brent Advice Partnership's Advice Fund Grant's Panel has now been received to award a grant to Mencap Brent in the sum of £19,657.77 and as a result Cabinet approval is sought to permit such an award.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Genevieve George, Partnerships and Engagement Manager
genevieve.george@brent.gov.uk

The purpose of this report is for Cabinet to agree the draft Digital Strategy and the Outline Business Case for establishing a programme of activity to enable the Council and the Borough to digitise, improving service to our customers whilst securing important cost savings. In addition, the report seeks Cabinet approval to invest in the Microsoft 365 customer and applications platform as well as approval to procure a CRM Developer.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)

Contact Officer: Peter Gadsdon, Director,
Performance, Policy and Partnerships
Tel: 020 8937 1400
peter.gadsdon@brent.gov.uk

23 Reference of Item Considered by Scrutiny Committees (If Any)

431 - 434

This report has the recommendation for Cabinet agreed by the Community and Wellbeing Scrutiny Committee after discussion of the annual report for 2015-16 of the Brent Safeguarding Adults Board.

24 Exclusion of Press and Public

The following listed items are not for publication as they contain the following category of exempt information as specified in Part 3, Schedule 12A of the Local Government Act 1972, namely: *“Information relating to the financial or business affairs of any particular person (including the authority holding that information)”*:

- Brent Housing Zones – **Appendices 1-6**
- Dynamic Purchasing System Contract Award – **Appendix 1**
- Upgrade to ICT Infrastructure – **Appendix 1**
- Knowles House – **Appendix 3**

25 Any Other Urgent Business

Any decisions taken urgently under this heading must comply with the provisions outlined in Standing Order 16 (a) of the Council's Constitution.

Date of the next meeting: Monday 24 July 2017



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.